



**TINDA CREEK SAND PROJECT
COMMUNITY CONSULTATIVE COMMITTEE
MINUTES OF MEETING HELD MONDAY 8TH MAY 2017
ON SITE AT MELLONG**

	NAME	ORGANISATION
PRESENT	Lisa Andrews (LA)	Independent Chairperson
	John Pine (JP)	Community Representative
	Ray Campbell (RC)	Community Representative
	David Cilento (DC)	Hy-Tec
	Darryl Thiedeke (DT)	Hy-Tec
	Lee Attard (LA)	Hy-Tec
	Ray Bygraves (RB)	Hy-Tec
	Brigitte Lewis (BL)	Community Representative
APOLOGIES	Bruce Mansell (BM)	Community Representative
	Kathleen Withers	Compliance Officer (DP&E)

The CCC Meeting was opened at 9.04am

WELCOME	The chair welcomed all present and thanked them for their attendance. It was explained that the invited guest; Kathleen Withers, Compliance Officer with the Department Planning & Environment was a late apology.	
DECLARATION OF INTEREST	LA declared that she is approved by the Department of Planning and Environment to chair the meeting and engaged by Hy-Tec. The attendance sheet was distributed for signing.	No changes to members declarations
CONFIRMATION OF PREVIOUS MINUTES	The draft minutes of the previous meeting held on 10 th October 2016 were confirmed. LA advised that this process has changed with the release of the new Community Consultative Committee Guidelines for State Significant Developments. LA advised that she would provide a briefing in General Business.	Moved: JP Seconded: RC
BUSINESS ARISING	The action item from 9/5/16 remains outstanding, however, arrangements are being made to finalise.	RB to liaise with RFS on access arrangements to the site, including induction of some RFS members
CORRESPONDENCE	<ul style="list-style-type: none"> • 17/11/16 – Email to CCC members with the draft minutes from the 10-10-16 meeting • 17/11/16 – Letter to Ray Campbell with the same information • 24/4/17 – Email to CCC members with the Meeting Notice & Agenda for this meeting • 24/4/17 – Letter to Ray Campbell with this information • 25/4/17 – Email from BL regarding the action item from previous meeting (induction of RFS members) • 25/4/17 Email response to BL on this matter • 7/5/17 – Email reminder to CCC members 	Moved: LA Seconded: BL

	<ul style="list-style-type: none"> 8/5/17 – Email from Kathleen Withers (DP&E) with an apology for this meeting. 	
<p>REPORT</p>	<ul style="list-style-type: none"> DT provided his report – questions were asked and answered throughout the presentation: Business as usual Management Plans are currently with the department for final review. Increase in production – 150,000t-200,000t – Maximum limit of the quarry being 300,000t per annum New dredge will boost capacity Recapping the first silt pond underway Rehabilitation delayed due to rain Tree Planting Program occurring Double washing system to be installed to help remove clay from the final product Industry requesting a less fatty product as the cleaner the sand, the less cement needs to be added Greater market for cleaner sand Some requirements for fatty sand (ie pool manufacture/lining) Bores not yet finished – waiting for area to dry out to enable equipment to access the site. 	<p>RC stated that there doesn't seem to have been an increase in truck movements, considering the increase in production.</p>
<p>GENERAL BUSINESS</p>	<ul style="list-style-type: none"> LA provided a briefing on the new Community Consultative Committee Guidelines for State Significant Developments (November 2016) and also distributed the Code of Conduct and Pecuniary/Non-Pecuniary Interest forms for completion. The briefing provided a summary of the more significant changes: <ul style="list-style-type: none"> The guidelines cover all SSD projects (mining, wind farms, solar, extractive industries, infrastructure, etc) The committees can now be set up early in the assessment process Improved governance; Code of Conduct & Pecuniary/Non-Pecuniary Interest Forms A pool of Independent Chairs will be recruited by DPE Review of the guidelines every 5 years. Increase in community membership – now up to 7. Chair's to provide an annual report to DP&E for publishing on the website Change to draft minutes and finalising of minutes Observers – chair's consult with CCC. RC suggested that all trucks have logos and phone numbers on them so they can be identified. Advised this is part of the Tinda Creek Code of Conduct (which all drivers have been required to sign) and compliance auditing. 	

<p>GENERAL BUSINESS (continued)</p>	<ul style="list-style-type: none"> • RC questioned – given the large amount of truck movements from Tinda Creek Quarry and the road levy they pay to Council; what influence does HY-Tech have with RMS on where the contributions are spent. DT advised that they had no influence over budget spending and programmed maintenance works in the area. • RB advised that contractors are used to maintain road sides (whipper snipping, mowing, etc) • BL raised concern with some of the dangerous trees located on the road reserve. • BL stated that works appeared to be carried out where not needed and other sections of road remain untouched. • BL asked that the driver who called in the motor vehicle accident and stayed with the driver and family prior to emergency services attending, be thanked for his efforts. <p>Motion by RC: That CCC write to RMS (copy to Hawkesbury Council) asking how it determines what money is spent and how the program is prepared. Also include a request to remove the double lines 3km on the northern side of Colo Heights Station – southbound to Windsor, as it has the ability to be an overtaking area.</p>	
<p>NEXT MEETING</p>	<p>The next meeting of the CCC will take place on <u>Monday 16th October 2017</u> commencing at 9am (on site).</p>	

Meeting closed at 9.56am with LA thanking all CCC members for their attendance.

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	LA to write to RMS (copy to Hawkesbury Council) regarding road levy and disbursement of funding for maintenance & upgrading of roads in the area.	LA