



**TINDA CREEK SAND PROJECT
COMMUNITY CONSULTATIVE COMMITTEE
MINUTES OF MEETING HELD ON SITE
TUESDAY 23 MAY 2023**

	NAME	ORGANISATION
PRESENT	Lisa Andrews (LA)	Independent Chairperson
	Jane Robinson (JR)*	Putty Community Association delegate
	Bryan Grant (BG)	Hy-Tec – Quarry Manager
	Ray Campbell (RC)	Community Representative
	David Cilento (DC)	Hy-Tec – NSW General Manager
	Jocelyn Thompson (JT)	Colo Heights Rural Fire Brigade delegate
APOLOGIES	Ethan Pettiford (EP)	Hy-Tec – Quarries Operations Manager NSW
	Darryl Thiedeke (DT)	Hy-Tec – National Planning & Development Manager
	Brigitte Lewis (BL)	Community Representative


*Joined via video-conferencing

WELCOME & INTRODUCTIONS	The chair opened the meeting at 10.09 am with LA welcoming all present. LA introduced JT, a new member on the CCC representing the Colo Heights Rural Fire Brigade.										
APOLOGIES	As above. (DT & EP currently at QLD operations)										
DECLARATION OF INTEREST	LA advised that she is an approved Independent Chairperson with the Department of Planning and Environment, appointed by the Secretary to chair this CCC and engaged by Hy-Tec. LA noted that JT had completed her governance forms.	No changes to members' previous declarations									
BUSINESS ARISING	In accordance with the guidelines, the minutes from the previous meeting held on site, 18 October 2022 were finalised on 7 November 2022. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>ITEM</th> <th>DESCRIPTION</th> <th>RESPONSIBILITY</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Write to Colo Heights Progress Association & Colo Heights Rural Fire Service inviting them to nominate a delegate on this CCC.</td> <td style="text-align: center;">LA</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Make enquires regarding sponsorship of Putty Valley Spring fair</td> <td style="text-align: center;">RC</td> </tr> </tbody> </table>	ITEM	DESCRIPTION	RESPONSIBILITY	1	Write to Colo Heights Progress Association & Colo Heights Rural Fire Service inviting them to nominate a delegate on this CCC.	LA	2	Make enquires regarding sponsorship of Putty Valley Spring fair	RC	Complete 19/10/22. Complete. JR will email DC with a proposal.
ITEM	DESCRIPTION	RESPONSIBILITY									
1	Write to Colo Heights Progress Association & Colo Heights Rural Fire Service inviting them to nominate a delegate on this CCC.	LA									
2	Make enquires regarding sponsorship of Putty Valley Spring fair	RC									
CORRESPONDENCE (as sent with Meeting Notice on 15/5/23)	<ul style="list-style-type: none"> 19/10/22 – Letter to Colo Heights RFS inviting nomination to join CCC 19/10/22 – Letter to Colo Heights Progress Association inviting nomination to join CCC. 28/10/22 – Email to CCC members with the draft minutes for review 										

	<ul style="list-style-type: none"> • 29/10/22 – Email from CHRFS acknowledging letter, which was tabled at their meeting. Any interested parties will be in contact with me direct. • 3/11/22 – Email to Jocelyn Thompson, Colo Heights Rural Fire Service with nomination form to join CCC. • 7/11/22 - Email to CCC members with the finalised minutes • 7/11/22 – Letter to Ray Campbell with the same information • 8/11/22 – Email from CHRFS with nomination for this CCC. • 31/3/23 – Email to DPE with report and recommendation for RFS stakeholder membership. • 24/4/23 – Email from DPE with approval for CHRFS (JT's) nomination. • 26/4/23 – Email to JT advising of her approval by DPE as stakeholder representative for the Colo Heights Rural Fire Brigade. • 27/4/23 – Email from JT with completed governance forms. • 15/5/23 – Email to members with the Meeting Notice & Agenda for this meeting. • 15/5/23 – Letter to RC with the same information. • 22/5/23 - Email to members with the reminder for this meeting & video link to JR. 	
<p>REPORT/PROJECT UPDATE</p>	<p>BG commenced the presentation showing a large aerial map of the site. DC explained the location of the buildings, rehabilitation areas, silt ponds, current extraction activities in Domain 7, dredge operations and exhausted pits.</p> <p>BG advised that the dredge had been relocated, which was a big job requiring 2 cranes (100t & 60t) operating together for 8 hours. Maintenance was carried out over Christmas and after January the dredge was repositioned to its current extraction area.</p> <p>BG explained the sand extraction process where material is dredged, a lot of it is clay (25-30%). The dredging separates sand and is washed out. Clay used to cap off the old tailings. Top soil is placed on top for rehabilitation (seedlings & plants), eventually returning back to bush.</p> <p>The clay material will be profiled and spread around. The felled trees will be relocated to provide habitat for the fauna.</p> <p>Flooding last year created difficult ground conditions. The site had to be closed on a couple of occasions due to flooding.</p> <p>RC asked if one of the area was rehabilitated. BG responded yes, however, African Lovegrass has taken over parts. Whilst not listed as a noxious weed African Lovegrass is extremely invasive. RC commented that he will be very interested to see how the area gets back to native bush.</p>	

	<p>BG explained the management of surface water on site, stating that they operated a closed water system, ie rain that falls on site is captured via a closed water system. They are unable to discharge into adjoin bushland. Accordingly, there are lots of diversions in closed water channels to ensure compliance.</p> <p>JT asked how the site is managed in a drought. BG responded that it is very difficult as water is needed to operate.</p> <p>BG explained the silt ponds – sediment sinks out and the water gets cleaner as the return sediment loaded water moves through the diversions. Heavy clay is needed for the rehab. JT asked if the rehabilitated areas are off limits for capturing water for the site with DC responding, yes. There is a bore licence for the site, but there is limited access to this resource.</p> <p>BG advised that a lot of coordination is required to work the extraction areas due to the shape and need to complete the rehab prior to starting in the next Domain. DC discussed rehab and water flow in terms of the disturbed footprint.</p> <p>BG commented that the floods last year provided significant issues in terms of monitoring of water bores. Being the amount of surface water being created, and this being further impacted by rising ground water. Water management is the biggest issue for operations on the site.</p> <p>DC advised that Hy-Tec have lodged a request with EPA & DPE to be able to release water during flood events. The amount of water sampling undertaken will provide data and history to assist the agencies in assessing this request.</p> <p>DC stated that Hy-Tec is approved to truck in VENM & ENM to help with capping, but haven't brought in any material in the past 12 months.</p> <p>RC asked when extraction activities would be moving closer to the road. BG stated that this was the current final stage for the site and would be quite a few years away yet</p> <p>JT asked when the mine was first started. BG advised approximately 40 years ago and provided some history of the site.</p> <p>BG advised that Hy-Tec has approval to remove 300,000t of sand per year. DC advised that a new dozer has been ordered and should arrive very soon. It has special tracks (swamp tracks) for movement over sodden areas. Hy-Tec</p>	
--	--	--

	<p>will keep the existing dozer on site and the additional machine will help to get through the extraction program. All operators will be trained on using the new dozer.</p> <p>Feral Animal management on site continues with baiting by LLS & Council. JT asked what animals were being found. BG advised that mainly wild dogs and deer; stating that baiting will continue. BG explained that this is a highly regulated process, with GPS coordinates, etc.</p> <p>BG advised that the old tower will be coming down and a new one erected to improve production and safety. This will be a good upgrade for the site.</p> <p>RG enquired how many people are employed at Tinda Creek. BG advised that there are 7 full time employees as well as contractors/truck drivers. BG explained the transport contractor arrangements, size of trucks, delivery points, etc.</p> <p>JR asked how many were locals? BG responded that all operators are from Colo Heights with one caretaker living on site. Stating that when recruiting for positions, Hy-Tec tries to employ people from the local area.</p> <p>JR offered to place any vacant positions on the Putty Community Association website and through her networks. Agreed.</p>	<p>BG to send any job vacancy opportunities to JR. Ongoing.</p>
<p>GENERAL BUSINESS</p>	<ul style="list-style-type: none"> • JR enquired whether there were any Flora & Fauna reports available that can be shared with the community. BG advised that all reports are available on the project website and included in the Annual Review. Action: • JR commented that it would be good to get this information out to the community, especially regarding the rehabilitation undertaken on site. • JR asked how much weight the trucks carried. BG responded that it is up to a 38t payload (PBS rated). This is highly regulated by the Heavy Vehicle regulatory agency. All trucks require permits to drive on specific roads. A lot of boxes needed to be ticked, which usually means that most of the trucks are newer models to meet the requirements. This assists in fewer truck movements as they have a higher payload. Trucks are not allowed on site unless they are fully compliant. • RC asked about the types of trees to be planted in the rehab. DC responded koala habitat trees as per the Management Plan, approved by DPE. RC stated that he is impressed with what Hy-Tec are doing on site, commenting that they are genuinely committed. • DC advised that they have commissioned a new fly-over of the site to update the aerial photographs, so looking forward to showing them at the next CCC. 	<p>LA to provide link to Annual Review.</p>

NEXT MEETING	<p>It was agreed that the CCC would move to annual meetings with LA advising that extra-ordinary meetings may be held at the request of CCC members.</p> <p style="text-align: center;"> Tuesday 11 June 2024 at 10am.</p> <p>DC suggested a viewing of the site at the next meeting. Agreed.</p>	On site.
---------------------	--	-----------------

The meeting was closed by the chair at 10.59am with LA thanking all for their attendance.

ACTION ITEM:

ITEM	DESCRIPTION	RESPONSIBILITY
1	Provide link of Annual Review to CCC members	LA
2	Send any job vacancy advertisement to JR for distribution on Putty Valley Community Association website.	BG (onging)